



# CERTIFICATE OF FINANCIAL RESPONSIBILITY for International Students

**Return to:**  
Manhattan University  
Admissions  
4513 Manhattan College Parkway  
Riverdale, NY 10471  
USA  
internationaladmit@manhattan.edu

## Requiring Forms I-20 or DS-2019

This form is to be completed and submitted along with your other application materials.  
Your application will not be considered complete until this financial certificate is received.

**PLEASE NOTE:** Applicants requiring an I-20 or DS-2019 must also provide: (1) copy of biographical page of passport. Please email documents to internationaladmit@manhattan.edu.

**Jasper ID** (if known) \_\_\_\_\_

**Name** (please print) \_\_\_\_\_  
(As spelled on your passport)                      Full Last/Family Name                      Full First/Given Name                      Full Middle Name(s)

**Date of Birth** \_\_\_\_\_  
Month                      Day                      Year

**Country of Birth** \_\_\_\_\_ **Country of Citizenship** \_\_\_\_\_

**What type of immigration document are you requesting from MU?**                      ☐ I-20 (F-1 Status)                      ☐ DS-2019 (J-1 Status)

**Are you currently living in the US?**

☐ Yes    ☐ No

(If yes, attach a copy of your I-94 record.)

**Are you presently in F-1 or J-1 Status?**

☐ Yes    ☐ No

(If yes, attach a copy of all pages of your I-20 or DS-2019 and a copy of visa stamp from passport.)

**If you are in F-1 or J-1 status, do you intend to transfer your SEVIS record to MU?**

☐ Yes    ☐ No

You are required to certify that you have sufficient funds available for your academic and living expenses. The following expense amounts are the **minimum** funds needed. Please complete the chart on page two of this form with these amounts in mind. These are projected 2025-2026 costs; tuition will not increase, but other expenses can be expected to increase yearly.

<b>Tuition and Fees*:</b>	\$55,900
<b>Living Expenses:</b>	\$24,000
<b>TOTAL</b>	\$79,900 (2025-2026 estimated expenses)

*\* Program fee varies by school and this figure represents the maximum cost*

**Family Expenses:** If you are married and plan to bring your spouse and/or children, you must also certify at least U.S. \$10,000/year for your spouse and U.S. \$5,750 for each child.

**Employment Prohibitions:** In computing your expenses, you should keep in mind that students holding Student (F) or Exchange Visitor (J) Visas cannot be authorized to work off campus to support themselves. Therefore, you should not anticipate employment, either part-time during the academic year or full-time during the summer, as a means of support while at the University.

## INFORMATION ABOUT DEPENDENTS WHO WILL ACCOMPANY YOU

Please check where appropriate:

- ☐ I plan to come alone.  
☐ I plan to bring dependents.

Attach a photocopy of the biographical/identification pages of passport for each dependent. On a separate sheet of paper, provide the following information for each dependent: family name, given name, gender, relation, date of birth, country of citizenship, city and country of birth, and country of legal permanent residence.

Please complete the chart below to demonstrate the amount of liquid funds you or your sponsor will be able to contribute to your tuition and living expenses. Upon admission to Manhattan University, **you will be required to provide supporting financial documents of the listed funds written in English.**

Source of Funds	Year 1 (enter amount)
<input type="checkbox"/> <b>Self Support</b> Upon admission, you will be required to provide a bank statement documenting sufficient cash for all years of study. By checking this box and signing below, you certify that you have sufficient accessible funds for the duration of your program at Manhattan University.	\$
<input type="checkbox"/> <b>Parents or Individual Sponsors</b> Upon admission, you will be required to provide a bank statement with sponsor's name showing funds to cover at least 2 years of study. Sponsor must sign below.	\$
<input type="checkbox"/> <b>Government Sponsorship or Scholarship</b> Upon admission, you will be required to provide a signed copy of your letter of award, specifying the current date, the name of the Manhattan University, the U.S. dollar amount, the exact starting date and length of scholarship and conditions of the award.	\$
<input type="checkbox"/> <b>Other (Specify) _____</b> Upon admission you will be required to provide a signed affidavit from a person authorized to certify the accuracy of this entry.	\$
<input type="checkbox"/> <b>TOTAL: Must equal or exceed Manhattan University estimate of expenses (\$79,900) for the first year of study.</b>	\$

(Required: If not automatically totaled, add all columns and include sum here.)

#### APPLICANT'S CERTIFICATION

I certify that I have read the information provided on this certification, that it is true and accurate, and that the funds are available.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

#### REQUIRED: OFFICIAL CERTIFICATION BY FAMILY OR INDIVIDUAL SPONSORS

Sponsor's Name (please print) \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Sponsor's Email and Phone Number \_\_\_\_\_

If sponsor is living in the U.S., please indicate: ☐ U.S. Citizen ☐ U.S. Permanent Resident ☐ Other \_\_\_\_\_

Sponsors who are living in the U.S. and are not citizens must provide copies of their immigration papers (I-94 and visa stamps), as well as a copy of the biographical page of their passport and the passport expiration date.

I guarantee that I have sufficient, liquid funds for the student's first year of study and that, barring unforeseen circumstances, I will provide additional adequate funding for the duration of the student's program.

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

This form will not be considered complete without original signature of the sponsor and the sponsor's mailing address.