Student Identity Verification and Integrity of Work

For the College's distance education courses, student identity and the integrity of a student's work is verified by a unique login and password to be assigned by the College's Information Technology Services (ITS) department and updated in accordance with the College's password policy.

IP or cookie authentication may also be employed along with user challenge questions. While not presently utilized, if warranted, the College may implement a technology based random validation system *(e.g. voice recognition or other biometrics)* for distance education students that will be fully compliant with all Federal and state program integrity rules.

The College also provides its faculty with accounts at Turnitin.com where they can generate originality reports for student papers. This plagiarism checking feature is also integrated with Moodle, the College's learning management system.

All students also agree to the College's *Responsible Use Policy* and to abide by the *Community Standards and Student Code of Conduct* which imposes sanctions for academic dishonesty and plagiarism. For authenticating student reports, the Turnitin plagiarism detection service will be used much in same way it is integrated as part of the College's Moodle learning management system for traditional courses.

Distance education course developers will also be encouraged to create numerous opportunities for students to share their work, discuss, "meet" virtually by video, and root projects in their "real world" jobs. With this level of student interaction and with assignments and assessments that require unique student experience and input, inconsistencies or lack and authenticity are made more evident. If appropriate and as required, the College may implement other technologies such as voiceprint authentication, remote proctoring tools for examinations, and randomized user identity verification and validation procedures.

Additionally, students eligible for Federal and/or state financial aid undergo identity validation procedures through the College's Office of Student Financial Services (e.g. Social Security number matching validation and submission of government issued identification).

External audits of the College's validation processes are undertaken on regular cycles (2013 was the most recent cycle for student financial services), routine inquiries annually by the College's independent auditors, and periodically by external information services security firms reviewing ITS protocols.

There are presently no fees for student identity verification. Should any of the aforementioned enhanced identity verification technologies *(e.g. voiceprints, remote proctoring, etc.)* be implemented, the College will assess the need for imposing student fees. If that option is ever implemented, in accordance with U.S. Department of Education guidance, the College will notify students at the time of registration or enrollment of any projected additional student charges associated with the verification of student identity.