



# MANHATTAN COLLEGE

## Transfer of Credit Policy

Credit will be granted only for specific work when completed at regionally accredited institutions whose quality and course content have been approved by the college. Ordinarily transfer students must earn fifty percent (50%) of the credit for graduation at Manhattan College. "P" grades may be accepted for credit but only if they represent a "C" or better as defined by the regulations of the institution of origin. Grades or GPA earned at other institutions will not be transferred to the student's record at Manhattan College.

There are some special requirements for certain programs as follows:

### Communications

There is a residency requirement in the major for all transfer students: no more than 12 credits (9 credits in Communication) may transfer toward the major. Transfer students with a background in communication must consult with the Chair and may present a portfolio of written and production-based work. A maximum of three courses/nine credits from a communication or related department will be accepted for transfer from another institution.

### School of Education and Health

Students in good academic standing (minimum GPA 2.75) and possessing a desire for teaching or health services will be accepted for transfer to School of Education & Health Programs from any program in the College after their first semester of study. Only those courses in which the student has received a "C" or better are transferable. Transfer students from other accredited colleges who meet the requirements for admission at Manhattan College will be considered for transfer to School of Education & Health Programs. Courses comparable to those required in the School of Education & Health and in which the student achieved a minimum grade of "C" are transferable.

### Teacher Education

Internal and external transfer students will be evaluated on an individual basis for entrance into the program and must meet all criteria.

### School of Engineering

Transferring from a Community College Students who complete a pre-engineering program will generally be permitted to transfer up to 50% of the credits required for a Bachelor of Science degree in an engineering degree program. In accordance with accreditation principles of the EAC of ABET, transfer 296 School of Engineering credit will only be permitted for courses in which a grade of C (2.0) or higher has been earned. All transfer credits are reviewed by the Assistant Dean of Engineering. Students who graduate with an associate degree in a technology program will generally only be permitted to transfer 9 credits towards a Bachelor of Science engineering degree. Engineering maintains transfer agreements with several

of the community colleges in the Tri--State area. Additional information can be obtained from the office of the Dean of Engineering at (718) 862--7281.

#### Seamless Master's Degree Program

Transfer students may be considered after completing courses at Manhattan College.

#### Chemistry

Students who transfer into the chemistry and biochemistry programs are required to take at least half of their required chemistry credits at Manhattan College.

#### Minor in Mathematics

A student may use at most one course transferred from another institution toward the minor.

#### Minor in Computer Science

Transfer Credit: At most one course transferred from another institution may be credited toward the fifteen credits required for a minor. A minimum of four courses, 12 credits, must be taken within the Department of Computer Science at Manhattan College

#### Pre--Health Concentration

Incoming freshman, transfers, and current students may enroll, if eligible, at any time

#### Allied Health

Successful completion of this Program requires that students earn a total of 126 credits. The curriculum for the Undergraduate Degree Completion Program (UDCP) consists of a combination of general education and courses in the major. The remaining credits may be earned through transfer (including CLEP) and/or elective courses.

#### Eligibility for Graduation Honors

Transfer students from other institutions are eligible for graduation honors if one half of the course credits for their degree are earned at Manhattan College. The required index for graduation honors will be based upon all course credits attempted at Manhattan College. Students transferring from one program of the College to another are eligible for graduation honors. In calculating the required index for graduation honors, all course credits attempted at Manhattan College will be included.