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Human Resources

February 17, 2011

Dear Adjunct Faculty:

Yesterday, February 16th, the National Labor Relations Board (NLRB) mailed out ballots for adjuncts to vote whether or not they wish to be represented by the union New York State United Teachers (NYSUT). This vote is being conducted only by a mail ballot and there will be no in-person voting on the campus. We are writing to make sure that all adjuncts know that the election is underway and who to contact if they do not receive a ballot or have questions. While we are making an effort to present what is contained in the official Notice accurately, please rely on the posted Notice or information from the NLRB.

As required by the federal labor law, the College has posted official Notices of Election at more than a dozen locations on campus to alert adjunct faculty about the election. The College also has provided the NLRB with the home addresses the College has on file for eligible adjunct faculty so that ballots can be mailed to faculty at their homes.

The NLRB provides information about the election on the official Notices posted on campus and in the mailing. The following is information provided in the posted Notice states that the voting unit (eligible to vote in the election) consists of:

All individuals employed as part-time faculty with an adjunct academic rank who teach a minimum of a three (3) credit college degree level course for a full semester (or the equivalent hours of a semester length course). Eligible to vote are those adjunct faculty employees teaching at least one 3-credit course during any or all of the following semesters: Spring 2010 or Fall 2010.

The Notice also informs adjunct faculty that ballots are to be mailed on February 16, 2011 and must be received back at the NLRB office of Region 2 by not later than the close of business on March 2, 2011. The mailing from the NLRB has instructions on how to vote and return the ballot. Eligible adjuncts who do not receive a ballot by **February 23, 2011** are instructed to immediately contact **Stephen Berger at the NLRB, Region 2, 26 Federal Plaza, Room 3614, New York, NY 10278, telephone (212) 264-6079.**

The official Notice posted around campus include a sample of the ballot being sent to adjuncts, together with detailed information on the rights of employees in an election and further information about who is or is not eligible to vote. If you have questions please look for the large white and blue Notice of Election or contact the NLRB. The general number at the NLRB office is (212) 264-0300.

Please vote.

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